Corporate Waste Management Policy— Principles of Waste Management

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ABSTRACT: This document defines the policy under which Digital will responsibly manage its wastes.

APPLICABILITY: This policy applies worldwide. All functions and operations that produce or manage wastes are to consider these principles in the development of waste minimization efforts.

STATUS: APPROVED 29-May-1991; use VTX SMC for current status.

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1 INTRODUCTION

Digital, as a member of the world community, is committed to provide solutions for the responsible management of its waste. As such, the company has embarked on a plan to achieve excellence in waste management practices that reduce waste, improve on disposition of waste, and generate additional revenue for Digital, its customers and suppliers through the development of opportunities and solutions, and through employee involvement.

1.1 OBJECTIVE

To define the policy by which Digital will responsibly manage its wastes.

1.2 SCOPE

This policy applies worldwide. All functions and operations that produce or manage wastes are to consider these principles in the development of waste minimization efforts.

2 POLICY

Digital organizations will employ business practices that:

- Comply with the letter and spirit of all waste management and environmental laws and regulations.
- Operate at the highest business and professional ethical standards.
- Make reductions, to the extent that it is technically and economically feasible, in the amount of waste generated.
- Manage waste in an environmentally sound and secure manner, so as to optimize financial benefits and to minimize risks and long-term liabilities.
- Provide technical solutions for effective waste management to our customers and suppliers.
- Participate actively in the development of sound public policy and industry-wide guidelines.

3 DEFINITION

Waste—A product, asset, facility, or process material or discharge that has no apparent productive use to Digital in its present form.

4 RELATED POLICIES

Corporate Policy 2-2 (formerly 78-1), *Digital Business Ethics*
Waste Management Policy, EL-CP758-02, *Disposition and Reclamation of Inventory and Fixed Assets*.
Corporate Accounting and Reporting Manual, No. 304-04, *Disposition of Property Plant Equipment*.
Corporate Accounting and Reporting Manual, No. 301-18, *Disposition of Excess, Obsolete, and Scrap Inventory*.
DEC STD 098-14 Solid and Hazardous Waste Management (Draft under review).
Corporate Purchasing Policies and Procedures Manual

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